

April 12, 2021: Second Draft, Public Comment Version

NORTHEAST OHIO WORKFORCE DEVELOPMENT PLAN

As required by the Workforce Innovation and Opportunity Act

2021 – 2015

By Workforce Development Areas:

#2: Medina & Summit Counties

#3: Cleveland & Cuyahoga County

#4: Lorain County

#5: Lake County

#19: Geauga, Portage & Ashtabula Counties

NORTHEAST OHIO WORKFORCE (NOW) PLAN

TABLE OF CONTENTS

SECTION:	PAGE #
I. INTRODUCTION	3
II. ECONOMY & LABOR MARKET ANALYSIS	6
III. WORKFORCE DEVELOPMENT SERVICES	18
IV. WORKFORCE DEVELOPMENT STRATEGIES	29
V. REGIONAL PLANNING & PUBLIC COMMENT PROCESS	34
VI. ATTACHMENTS:	

Northeast Ohio Workforce (NOW) Regional Plan 2021 – 2025

I. INTRODUCTION

On July 22, 2014, the Workforce Innovation and Opportunity Act (WIOA) (Pub. L. 113-128), comprehensive legislation that reforms and modernizes the public workforce system became law. WIOA requires Governors to designate local and regional workforce development areas within their states, and requires these areas to create local and regional workforce development plans. The Northeast Ohio Workforce (NOW) region was designated as a Workforce Innovation Opportunity Act (WIOA) Region by Governor John Kasich and is comprised of the eight counties of Lorain, Cuyahoga, Lake, Geauga, Ashtabula, Portage, Summit and Medina. The five distinct Workforce Development Boards (WDBs) for these counties represent Ohio Workforce Areas #2, 3, 4, 5, and 19. The current NOW plan was approved by the state of Ohio in 2017 for a four-year period and is now due to be updated. The five boards have identified the region's key sectors and industries which are economic drivers in the economy and are: Healthcare; Manufacturing and Information Technology. They have also coordinated their efforts with the Chief Local Elected Officials (CLEOs), Workforce Board and Committee members, and WIOA core programs. Upon acceptance, the plan will be in effect for four years from 2021 - 2025.

The NOW Plan's Guiding Principles

1. The NOW Regional Plan is aligned with the Combined State Plan.
2. The five Workforce Development Boards representing the eight counties of the Northeast Ohio Workforce (NOW) region collaborated to produce this plan.
3. The NOW Directors (the five WDB Area Executive Directors/Directors) meet quarterly to continue to implement the regional plan and to identify new workforce development

solutions and innovations.

4. Strategies addressed in the regional workforce plan, will not be repeated in each of the five required local plans.
5. Chief Local Elected Officials (CLEOs) and members of the Workforce Development Boards were notified and invited to participate in this plan's development.
6. Workforce Boards will continue to work closely with those education institutions that provide adult basic education, career technical training and other post-secondary credentials that are in demand. The boards will also deliver Youth workforce programs to address the needs of youth who are disconnected from the education systems.
7. This plan is required by WIOA, provides strategies for the northeast Ohio workforce, and strategies for the Workforce Boards to align strategies to serve businesses and job seekers and achieve the goals of the plan.
8. For purposes of the regional plan, regional initiatives and strategies do not require all five workforce areas to sign-on. Instead, if two or more of the five WDBs are working together to achieve a goal, objective or activity, it will be considered regional.
9. This plan leverages work that has been led or conducted by others in intersecting spheres of influence to be more efficient and to utilize the needed expertise from the community. For example, other organizations are addressing the transportation issue, and excellent workforce research and labor market analyses have been produced for the region. Our goal is to create a more usable, streamlined regional workforce plan that eliminates the redundancies of the current 2017 NOW plan and links to existing analyses and information instead of repeating it.
10. The plan incorporates the major priority of addressing individuals who have been impacted by the recent pandemic recession as well as those who are low-income and/or have been left behind by the higher-skills economy to provide more choices/options for employment and careers and to provide employers with a qualified workforce.

Ohio's WIOA Combined State Plan (PY 2020 – PY2023) continues Ohio's commitment to build a

strong economic climate in collaboration with local workforce development partners. To support its strategic workforce vision, Ohio has identified the following four goals for preparing an educated and skilled workforce, including youth and individuals with barriers to employment and other populations along with meeting the skilled workforce needs of employers.

- ✓ Goal 1: Coordinate efforts across entities (public, private, local, and State) to reduce unnecessary duplication and maximize resources.
- ✓ Goal 2: Leverage technology and data to create efficiencies and improve services and outcomes.
- ✓ Goal 3: Deploy locally driven programs that produce results.
- ✓ Goal 4: Invest in and promote education and training for jobs that 1. empower people with 21st Century skills and strengthen Ohio's strategic economic advantage, and 2. ensure that our State has a workforce to support the health and well-being of Ohioans, their families, and communities.

The NOW WIOA regional plan supports the goals of the State WIOA Combined Plan.

The NOW Regional Plan Requirements

Section 106 (c) (1) of WIOA requires regional plans to address eight required areas:

- Establishing regional service strategies;
- Focusing on in-demand jobs and industry sectors for the region;
- Determining whether administrative cost arrangements are needed in the region;
- Supporting transportation improvements and other supportive services, as appropriate for the region;
- Coordinating services with regional economic development services and providers;
- Following state guidance on requirements to negotiate and reach agreement with the Governor on local levels of performance and
- Incorporating local plans.

Section 108 of WIOA contains 22 subsections regarding the elements that local plans must address. This regional plan incorporates all of the local planning elements except for those specific administrative processes of the local area (subsections 16 and 17). Also, special initiatives of a workforce area are included in the local plans.

We have determined that there is no need for administrative cost pooling between the workforce areas in the region, therefore, no strategies regarding this element are included in this plan

II. ECONOMIC & LABOR MARKET ANALYSIS

The creation of the Regional NOW plan in 2017 was assisted by an extensive labor market analysis conducted by a hired consultant. A 24-page description of this analysis was included in the Regional NOW plan itself and supplemental data was appended. The labor market update included in this plan relies on data and analyses produced by sources such as the U.S. Bureau of Labor Statistics (BLS), the Ohio Department of Job and Family Services (ODJFS), Team NEO (the state economic development entity for northeastern Ohio), the Federal Reserve Bank of Cleveland, the U.S. Census Bureau American Community Survey and other sources. Our goal here is to provide the highlights from these data sources pertaining to the workforce challenges in northeast Ohio which drive workforce development service strategies.

In addition to the labor market challenges that were documented in the 2017 Regional NOW plan and still persist today, the current economic challenges created by the COVID pandemic and the need for economic recovery present a new urgency for the workforce development system. According to ODJFS, the unemployment rates for the eight counties in this region in December, 2020 were much higher than the pre-pandemic rates – i.e.:

- Cuyahoga: 6.8%

- Lorain: 6.1%
- Ashtabula: 6.1%
- Summit: 5.5%
- Portage: 4.9%
- Medina: 4.6%
- Lake: 4.5%
- Geauga: 4.5%

Also, for December, 2020, the BLS reported the following data based on the region's two metropolitan statistical areas.

- Cleveland-Elyria-Mentor MSA:
 - Employed: 921,300
 - Unemployed: 76,300
 - Unemployment Rate: 7.6%
- Akron MSA:
 - Employed: 329,100
 - Unemployed: 18,600
 - Unemployment Rate: 5.3%

Before the pandemic, ODJFS reported an unemployment rate of 4.1% for northeast Ohio in 2019.

The impact of the pandemic on these nearly 95,000 unemployed workers in this region was worse for low-skilled workers particularly those working in jobs such as hospitality, restaurants and tourism. Job losses for African American, Hispanic and other minority workers is much higher than those for white workers. Also, the unemployment rate does not reflect those who have dropped out of the labor force altogether. It has been widely reported that the COVID pandemic has forced far more women than men out of the labor force. Also, analysis conducted by Cleveland State University's Levin College of Urban Affairs for the Cleveland-

Cuyahoga County WDB documented that a much lower rates of labor force participation exists in poorer neighborhoods pre-pandemic. This, too has declined since the COVID pandemic, as BLS reported that nationally, the Labor Force Participation rate was 61.4% in January, 2021 compared to a rate of 63.4% in January, 2020. Local data is not yet available for 2020.

Overall, this has produced what some economists refer to as a “K – shaped” recovery where high-skilled workers continue to prosper while low skilled workers, especially African-Americans, Hispanics, other minorities and those living in poor areas continue to lose ground economically. This is a critical time for the public workforce development system to focus on those that need assistance the most.

The intent of this section of the NOW Plan is to provide the WDB leadership in northeast Ohio with data-based insights, implications, recommendations and the labor market dynamics needed to inform the regional as well as local plans for the five workforce areas (Areas 2, 3, 4, 5 and 19) that includes counties from the Cleveland and Akron MSAs plus Ashtabula County.

Other important aspects of the regional labor market were identified and documented in the NOW regional plan and remain important to workforce development strategies. The regional plan for this eight-county area of northeast Ohio reflects the joint efforts of the five WDB Boards and OMJ Centers to agree on strategic directions to guide local goals and actions over the next four years. Understanding these issues can help WDB leadership to agree on their role in addressing them and how to develop a quality workforce system within the region, while meeting industry workforce needs, and helping all segments of the workforce achieve their full potential.

The three key industries which have been identified for the region are: Healthcare, Manufacturing and Information Technology (IT). Additionally, good-paying middle-skills jobs in opportunity occupations have been identified by analysts.

According to the Census Bureau’s American Community Survey Data Profiles 2015 – 2019, the following data describe pertinent economic and demographic factors for The Cleveland-Elyria-Mentor MSA and the Akron MSA.

Cleveland-Elyria-Mentor MSA

Population 16 & Older	1,672,816
In Labor Force	63.5%
Not in Labor Force	36.5%
Median Household Income	\$56,008
% Earning < \$50,000	45.1%
% on Cash Public Assistance	2.8%
% on SNAP	14.2%
White	73.4%
Black	19.9%
Asian	2.3%
Hispanic	5.8%

Akron MSA

Population 16 & Older	577,303
% in Labor Force	64.3%
% not in Labor Force	35.7%
Median Household Income	\$57,285
% Earning < \$50,000	44.3%
% on Cash Public Assistance	4.4%
% on SNAP	12.9%
White	81.3%
Black	12.1%
Asian	3%

Hispanic	2.1%
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An article in Cleveland.com on 1/3/20 by Rich Exner titled “Every Ohio City and County Ranked for Poverty, Child Poverty: Census Estimates,” was passed on ACS data from 2014 – 2018. Living in poverty means income less than or equal to \$24,465 for a family of four with two parents; or \$20,231 for a single parent with two children. Three cities in the NOW region ranked in the top 10 for Ohio cities for child poverty: East Cleveland (56.5%). Cleveland (50.9%), and Ashtabula (50.5%). High poverty rates overall and for children pose barriers to the development of the current and future workforce. Poverty rates across the eight County region are:

County	Rank	Poverty Rate	Child Poverty Rate
Ashtabula	7	20.3	30.5
Cuyahoga	18	18.1	26.7
Lorain	42	13.7	20.9
Summit	52	13.1	18.7
Portage	60	13.1	17.0
Lake	74	8.3	12.1
Medina	83	6.4	8.9
Geauga	85	6.1	8.2

In addition to the current high levels of unemployment and pockets of high poverty in this region; the information below describes other challenges the region faces in developing its workforce: the mismatch of jobseeker skills with skills sought by employers; the up-skilling of jobs resulting from technology advances; local labor markets extend beyond the boundaries of

local workforce boards; and opportunities for workforce development to prepare workers for careers and higher wages in middle-skill jobs and opportunity occupations.

The Northeast Ohio labor market continues to be challenged by the mismatch of skills that jobseekers possess to the skills that employers require.

The biggest issue presented by the current situation is that although there are many workers that need jobs, the skills/qualifications possessed by jobseekers do not match employers' needs for new workers. This produces a confounding result:

- Employers are frustrated that they cannot find qualified workers to fill their open jobs which impedes their ability to grow their businesses;
- Unemployed workers in need of jobs are unable to connect to open jobs because they lack the qualifications;
- This creates a drag on the economic recovery needed for the region.

The state and regional workforce development system has a keen focus on prioritizing strategies and services on “in-demand” jobs and, as described in this plan, has implemented and will continue to implement actions to address these mis-matches.

Team NEO initiated a “deep dive” analysis of this issue in northeast Ohio and published its 4th annual edition of its work on “Aligning Opportunities in Northeast Ohio, 2020 Report.” This report provides excellent documentation regarding the skills in-demand and the credentials being produced. This work focuses on the three key industries in this region which are:

Healthcare, Manufacturing, and IT. ([Job Demand & Skills Gaps in Northeast Ohio | Team NEO](#)).

Some of the key findings are:

- The region is not producing enough high-skilled workers.

- By 2025, 65% of workers will need a 2- or 4-year degree to qualify for the available jobs. Currently, 34% of the population have a 2- or 4-year degree, and 21% have some college/training but no degree.
- The workforce in the region does not possess the skills that employers are seeking to fill their jobs in sufficient numbers. In 2018, the number of unfilled entry level jobs in these key industries was: Manufacturing: 8,291; Healthcare: 4,789; and IT: 4,249. This totals over 17,000 entry-level jobs going unfilled in these three industries.
- African American, Hispanic and other minority groups have lower levels of educational attainment, higher unemployment rates, and are more likely to work in lower wage occupations.

Technology is driving changes in industry products and services and job requirements are also changing to incorporate these higher technical skills. As industries adopt new methods, occupational structures and jobs are being impacted. The end result is that occupations across the spectrum are being up-skilled and traditionally lower-skill jobs are now middle-skill. This means that workers need more digital awareness and skills to work in traditional jobs in manufacturing, healthcare and any other sector.

Relatively fewer jobs are available for workers with no more than a high school credential. The chances of being employed today in NEO jumps dramatically as workers complete some college, and even more so when Associate's and Baccalaureate degrees are attained. ODJFS data for northeast Ohio regarding online job adds between 1/1/20 and 11/30/20 shows that the majority of jobs require higher educational achievement:

- 48.1% GE/HS
- 13.8% Associate's Degree
- 29.9% Bachelor's Degree
- 5.7% Doctoral Degree

Not all workers have kept pace with the rate of change in skill and job requirements in demand. Moreover, many workers face barriers that prevent them from gaining the necessary skills to benefit from the region's jobs and wage gains.

The region's primary infrastructure for improving an existing and emergent workforce are the very entities that make up our workforce system: postsecondary education (especially colleges and universities); the public workforce system (funded by federal and state resources); economic development organizations; and other major efforts to support talent development that addresses the region's skill gaps. Greater alignment and partnership among these regional workforce development partners is vital to hastening the pace that improves workforce quality for the employer. The NOW Regional Plan embraces the challenges and opportunities that are possible in a collaborative system, one in which WDB leadership and roles are articulated clearly and agreed upon.

The NOW Region is a confluence of overlapping *local* labor markets where significant shares of residents of one county or workforce area work in another.

The regional plan reflects the reality that the majority of jobs are in two counties (Cuyahoga and Summit) that are part of two different workforce areas; and that the labor market opportunities for workers and employers alike are not aligned with the political boundaries created for the five workforce areas. However, there are many ways for the five local workforce systems to work together to improve outcomes for the region as a whole. The regional and local plans identify ways to pursue regional cooperation.

Declining population in northeast Ohio presents challenges to job growth. Opportunity employment represents a larger share in northeast Ohio.

TeamNEO reported that the population in northeast Ohio dropped by 155,000 to 4.278 million between 2001 – 2018, and the labor force dropped by 146,000 to 2.111 million. Northeast Ohio industry employment projections covering 2016 – 2026 provided by ODJFS shows a

decline in the number of jobs in the goods producing sector of the economy of 6.5% but shows an increase in job growth in the service providing sector of 11.4% for the Education and Health occupations, and 10% for Computer and Mathematical occupations. This produces a growth of almost 60,000 jobs in health/education and technology jobs and a loss of over 17,000 manufacturing jobs. However, even with the number of manufacturing jobs declining, open jobs go unfilled for that industry due to the skills gap, as discussed above.

The Federal Reserve Banks of Cleveland, Philadelphia and Atlanta have conducted research helpful to the workforce development system regarding “Opportunity Employment.”

Opportunity employment is defined as employment accessible to workers without a bachelor’s degree and typically paying above the national annual median wage (\$37,690), adjusted for regional differences in consumer prices. It found that opportunity employment accounts for 21.6 percent of total employment in the 121 metro areas analyzed in this report.

For the Cleveland-Elyria-Mentor area, the share is 30.1% which makes it the 7th highest share among these metro areas. The top ten occupations are:

Registered Nurses, (Note: However, most major hospitals in the region require a BSN degree for employment or at least a commitment to attain a BSN degree within a period of time.)

Secretaries and Administrative Assistants, Except Legal, Medical, and Executive,

General and Operations Managers,

Customer Service Representatives,

Bookkeeping, Accounting, and Auditing Clerks,

Maintenance and Repair Workers, General,

Heavy and Tractor-Trailer Truck Drivers,

First-Line Supervisors of Office and Administrative Support Workers,

First-Line Supervisors of Retail Sales Workers, and

Licensed Practical and Licensed Vocational Nurses

The Akron MSA was not one of the 121 areas reviewed in the comparison report. However, an

earlier analysis of Ohio's eight large metropolitan areas, listed the top ten opportunity occupations for Akron: Registered Nurses, Heavy and Tractor-Trailer Truck Drivers, Secretaries and Administrative Assistants, Except Legal, Medical, and Executive, General and Operations Managers, Bookkeeping, Accounting, and Auditing Clerks, First-Line Supervisors of Office and Administrative Support Workers, Maintenance and Repair Workers, General, Medical Secretaries, First-Line Supervisors of Retail Sales Workers, and Licensed Practical and Licensed Vocational Nurses.

Using this valuable information for career counseling and investments of WIOA training funds enables individuals to choose those areas of interest that are in-demand and will yield higher-paying career opportunities. Northeast Ohio continues to face a shortage of Registered Nurses as was documented in the 2017 NOW plan.

Growth is expected to continue for middle- and higher-skill jobs. In the region, jobs in demand for skilled workers are evenly split between middle- and higher-skill jobs, based on a comparison of total job ads for middle- and higher-skill jobs for the eight-county region. Demand for lower-skill jobs is declining in in-demand industry sectors where employers are upskilling these jobs.

The level of postsecondary education that employers typically seek serves as a proxy for differences in skill level. Middle-skill jobs typically require less than a Bachelor degree and pay better than average earnings. Thousands of these in demand jobs exist in the region and present the best employment opportunities for the two-thirds of the region's workforce who lack a four-year degree.

According to researchers at the Bureau of Labor Statistics, "A number of them (jobs) are in growing STEM fields – science, technology, engineering and math. We've identified a number of

STEM jobs that need less than a Bachelor degree to get started, and also pay close to or above the median for all occupations in May 2015: \$36,200.”

Regarding digital skills, the NOW 2017 Regional Plan found that:

1. Foundational digital skills are needed throughout the economy at every level. There is a tremendous demand in Northeast Ohio for middle-skill jobs where digital skills are as important to employers as the specific technical skills needed for the positions.
2. Digital proficiencies include a multitude of office and organizational software skills that are needed to be productive on the job. These start with Excel, Office Suite, and VPN, ERPs, etc. The demand for these skills in a wide range of technician and support jobs throughout the economy are well documented in real-time online job postings, and are the reason these jobs are predominately middle-skill in today’s economy.

The research completed for the NOW plan showed that up to 90%+¹ of job postings include a digital component ranging from knowledge of different software to coding skills and beyond. Further, the research supported the notion that all employees (both current and future) need to have foundational skills in digitization, which will enhance their employment outlook in the northeast Ohio marketplace and qualify them for moving into middle- and higher-skilled positions.

3. In many technology-based industries in NEO, and not just in IT occupations, the ability of workers to *write code* is the key to meeting employer expectations for higher-skill jobs and qualifies job seekers to advance along or between career paths.
4. The impact of Disruptive Technologies, such as 3-D fabrication, advanced uses of robotics, and the digitizing of data on just about everything has led to challenges of managing Big Data and increased attention to how to analyze and use masses of data to improve success of industry and consumer experiences. These technologies are impacting Advanced Manufacturing; Healthcare and Professional, Scientific, and Technical Services. As evidenced in job posting data, there is a merging of engineering,

IT and business intelligence and process skills, and transforming job assignments and occupational structure.

Additionally, **baseline skills**, or what is often called ‘soft’ or non-technical skills are critical for middle- and high-skilled jobs in today’s workforce. These are not the typical ‘show up on time’ workplace attributes. Rather skills mentioned in job ads that are more germane to successful performance on the job. These include communication, writing, problem solving skills, etc. Baseline [soft] skills are most emphasized in roles that involve higher levels of personal interaction relative to technical activities. In Customer Support roles, over half of all requested skills are baseline skills. Clerical and Administrative, Human Resources, Hospitality, Sales, and Management are the other areas where employers place the greatest emphasis on baseline skills.

Burning Glass has conceptualized the broad range of soft or foundational skill sets into six clusters that are required for some occupations and industries. Those skill sets are: Customer Service; Presentation and Persuasion; Detail Oriented; Supervision; Positive Disposition; and, Project Management, Research and Strategy.

This analysis makes it clear that the workforce development system must be focused on preparing and connecting workers to the jobs in-demand in the region. To do so, policies and strategies must also address barriers workers have to obtaining employment as well as hurdles faced by individuals who need to improve their skills to qualify for these good jobs.

Jobseekers have additional barriers to employment:

- ✓ Racial Equity;
- ✓ Ex-offender history;
- ✓ Disability;
- ✓ Transportation: Public means of transit in the NOW Region, outside of Metro areas, can

be difficult (especially time schedules) or non-existent.

- ✓ Substance Abuse: Ability to pass a drug test is still a requirement of hire and a challenge for many job seekers.
- ✓ Employers have difficulty in translating skills acquired in military occupations to civilian jobs. (A “crosswalk” to enable this comparison is available through OhioMeansJobs.com.)

Hurdles to improving skills:

In addition to the barriers listed above, individuals face other hurdles to their ability to pursue the training they need to acquire the skills to qualify for the good jobs that are in demand that provide career pathways and good wages. Some of these barriers include:

- ✓ Post-secondary education is expensive which is a deterrent to some. Many individuals are not aware that resources for job training are available through WIOA, the Perkins Act and other places, and these may go unused. The number of hours of minimum wage work needed to pay for 4 years of a public college for a millennial is 4,459 hours as compared to the cost for a boomer which was 306 hours. 56% of millennials have student loans. Paradoxically, there was \$87 million in unused federal funds in Ohio in 2019 through FAFSA which could have funded the post-secondary education of 21,600 more students.
- ✓ Their literacy, numeracy and academic skills are too low to enter the course of training they want to pursue. For example, they have 8th grade math skills and need 11th grade math skills in order to take the course work. This then requires remedial education to increase reading, math, etc. before they can start job training/skill upgrading courses which also increases the amount of time and the cost of pursuing the training
 - ✓ 58.5% of those pursuing a sub-baccalaureate credential need remedial education. Of those, 24.6% complete their remediation and courses on time.
 - ✓ 25% of those pursuing a Bachelor’s degree need remedial education. Of

those, 38.4% complete their remediation and courses on time.

- ✓ Many lack basic information about what are the good jobs, career paths and how to access job training at community colleges, career technical training institutions, apprenticeship programs, etc.
- ✓ Similarly, new freshmen commence and complete post-secondary courses in fields with little labor market value or low demand for workers. An example is those who earn a General Studies Liberal Arts AA with the intent to transfer to a four-year school and earn a Bachelor's degree. But data shows that most don't follow through after achieving the General Studies AA and few jobs seek this credential.
- ✓ For those who dropped out of High School, there are challenges to achieving a High School Diploma or Equivalency. In recent years, the GED has become more challenging academically, is more expensive to take, and is only accessible on the internet.
- ✓ Support services to help with transportation, child care, income support, etc. are not widely available to assist people in job training.
- ✓ Many low-skilled workers are working and cannot take time off or stop working to take training. Many low-skilled jobs have irregular schedules which create obstacles to taking a course with a standing schedule. There is a strong need to increase the number of "Learn and Earn" opportunities like: apprenticeships, internships, co-ops, work experience opportunities, etc.
- ✓ And, unique to the pandemic, individuals were unable to leave home for most of the past year. Additionally, hiring/learning moved to virtual technology platforms and many individuals have limited access to technology, internet, etc. (or limited technology available was prioritized on their children for remote schooling). This exacerbated the "digital divide."

The services and strategies available through the public workforce development system are focused on providing the assistance needed to individuals who are facing barriers and hurdles to acquiring the needed skills to obtain good jobs on a career pathway.

III. WORKFORCE DEVELOPMENT SERVICES

WIOA creates a public federal-state-local comprehensive workforce development system that requires a solid understanding of the region's labor market demand for workers in order to provide services and strategies to connect businesses with the skilled workforce needed; to target investments in skill training to in-demand jobs; to prioritize intensive and training services to individuals most in need who have barriers to employment; and to create collaborations with education and support service providers across the region. The system is led at a policy level by the Chief Local Elected Officials and the Workforce Development Boards they appoint which are business-led and comprised of local leaders in business, education, economic development, organized labor and key government and community organizations. This section addresses the services provided by this system in the NOW region according to the major customers of the system: businesses, jobseekers, and youth and adults with barriers to employment.

As required by WIOA, each local workforce development area operates a comprehensive one-stop career center which are called Ohio Means Jobs (OMJ) centers. All WIOA-funded services as well as workforce services from the core programs mandated by WIOA are provided through these OMJ centers and in other locations in the community. WIOA creates a performance-based structure for providing services and each local workforce area is required to negotiate performance levels with the state annually. All workforce areas in the region have been successful in achieving these performance goals.

The OMJ centers work directly with employers to find qualified job candidates. In addition, the staff work with the job seekers to identify their unique employment situations and develop strategies to overcome specific barriers. The centers offer hands-on and self-directed services in the physical OMJ locations as well as a variety of online services. OMJ centers acted quickly to greatly expand the delivery of virtual services in 2020 when the COVID pandemic forced the closure of businesses and schools and caused a large portion of the workforce to work remotely, including OMJ center staff.

Additionally, the state operates [OhioMeansJobs.com](https://ohioMeansJobs.com) which is more than a job board and resume bank as it provides a multi-faceted online career counseling center that provides a menu of career services options for all Ohioans, especially those residing in rural areas with limited access to a physical OMJ center location. [OhioMeansJobs.com](https://ohioMeansJobs.com) also provides a front door for individuals and businesses that are interested in employment programs. Virtual online services are available for use by individuals who can access it online through [OhioMeansJobs.com](https://ohioMeansJobs.com). The state of Ohio has completed a complete overhaul and update of this tool and it was just launched in March, 2021.

The site offers registered users step-by-step instructions to help register for online services including:

- ✓ A virtual backpack that includes a document storage element, school, scholarship, career and employment program searches;
- ✓ Information on local career fairs and workshops; and,
- ✓ Free practice testing including ACT, SAT, GED, WorkKeys.
- ✓ Information on apprenticeship program and internships.

The following sections describe the services available at comprehensive OhioMeansJobs Centers.

OhioMeansJobs Centers in the NOW Region offer the following *Job Seeker Services*:

- ✓ Career Counseling
- ✓ Basic Skills Assessment
- ✓ Career Advancement Education and Training Opportunities
- ✓ Job and Labor Market Information
- ✓ Informational Interviews
- ✓ Preparation of an Individual Employment Plan
- ✓ Information about Job Openings, Skills and Education Requirements, Wages and Benefits

- ✓ Resume Preparation and Job Interviewing Skills
- ✓ Job Referral and Placement
- ✓ Skill and Interest Inventories
- ✓ Job-Search Workshops and Seminars
- ✓ Links to Programs at community colleges and other job training providers
- ✓ Funding for training programs for eligible individuals
- ✓ Career Information and Guidance Assistance in Identifying Financial Resources to Support Employment, Education and Training Related Expenses
- ✓ Connections to Community Resources

OhioMeansJobs Centers in the NOW Region offer the following *Employer Services*:

- ✓ Assistance in preparing job openings
- ✓ Posting job openings
- ✓ Recruiting, screening and referring qualified candidates for job openings
- ✓ Providing pre-employment skill testing
- ✓ Scheduling and hosting employer interviewing sessions
- ✓ Providing funding for skills training for newly hired or incumbent workers through WIOA
- ✓ Creating services for mass recruitments and customized training programs
- ✓ Participating in the state-led “rapid response” activities for businesses that are experiencing mass layoffs or shut-downs
- ✓ Providing employers with access to resources for hiring and workforce development

OhioMeansJobs Centers in the NOW Region offer the following *Training Services*:

Individual Training Accounts (ITA)

Individual Training Accounts can be established on behalf of an eligible individual customer to purchase training services from an eligible provider (on the State approved eligible training provider list) that he/she selects in consultation with an OMJ Center case manager. Eligible individuals include low-income adults and youth who have barriers to employment

and dislocated workers who were laid-off and cannot return to their previous occupation. ITAs account for the largest amount of training investments made in the region through WIOA. As required by WIOA, the training must be targeted to “in-demand” occupations and the state requires that 85% of WIOA training funds must be used for in-demand training. OMJ staff engage in eligibility determinations, career counseling and assessments of individuals in order to create an Individual Employment Plan for each person who will enter training. The Workforce Development Boards in the region work closely with the four community colleges that serve this area as well as other training providers in coordination with those programs also funded by the Carl Perkins Act. Regionally, these investments are focused on in-demand jobs in the key industries of Manufacturing, Healthcare, and IT. The five Workforce Boards have worked to review each policy regarding local ITAs and have acted to make these policies more complementary across the region. To do so, policy changes were made in areas such as the amount of the cap for training and the duration of training.

OJT (On-the Job Training)

The OJT model involves training that is provided by an employer (or in combination with a designated training entity) under a contract between the OMJ Center and the employer. As part of that contract, the paid participant (employee) is engaged in productive work in a job that provides:

- knowledge or skills essential to the full and adequate performance of the job;
- reimbursement to the employer for the extraordinary costs of providing the training and additional supervision related to the training up to a capped amount;
- limited duration training as appropriate to the occupation for which the participant is being trained, taking into account training content, the participant’s prior work experience, and the participant’s service strategy, as appropriate.

The five Boards also worked together to review all OJT policies in order to build on the best of each other’s policies and work toward clarity for the business community.

Customized Training

- designed to meet the special requirements of an employer (or a group of employers);
- developed and carried out through a commitment by the employer to employ, or in the case of incumbent workers, continue to employ, an individual upon successful completion of the training; and
- employers are required to contribute a significant amount of the cost of training as determined by the local Workforce Development Boards.

Incumbent Worker Training (IWT)

Provides both workers and employers with the opportunity to build and maintain a quality workforce. Incumbent worker training can be used to help avert potential layoffs of employees, or to increase the skill levels of employees so they can be promoted within the company and create backfill opportunities for the employers. Under section 134(d)(4) of WIOA, local boards can use up to 20 percent of their adult and dislocated worker funds to provide for the cost of providing Incumbent Worker Training. IWT takes into account:

- The characteristics of the participants in the program;
- The relationship of the training to the competitiveness of a participant and employer; and
- Other factors the state or local boards may determine appropriate (e.g., the number of employees participating in the training, wage and benefit levels of those employees (both pre- and post-participation earning), and the existence of other training and advancement opportunities provided by the employer).

Employers are required to pay for a significant cost of the training for those participants in IWT; this can be done through both cash and/or in-kind payments. Wages paid to participants, while in training, may be considered as a source of matching funds. Under section 134(d)(4)(D) of WIOA, the minimum amount of employer share in the IWT depends on the size of the employer:

- At least 10 percent of the cost, for employers with 50 or fewer employees;
- At least 25 percent of the cost, for employers with 51 to 100 employees; and,
- At least 50 percent of the cost, for employers with more than 100 employees.

Transitional Jobs.

Three WDBs in the region (areas 2, 3 & 4) have created a program to provide transitional jobs which are targeted to jobseekers who have barriers to employment, may have little or no work history, or lost their jobs in the service industry during the pandemic and have no work experience in other industries who are hiring. This program provides incentives to employers to hire these workers by reimbursing businesses up to 100% of wages for a minimum of 20 hours per week and a minimum of \$10 per hour. The duration per worker is two to 12 months. The work experience provides the worker with a work history in order to build a resume and affords him or her with the opportunity to develop new and basic skills. As with all WIOA training, individuals must be eligible and an individual plan is developed for each worker with the hiring employer regarding job, wages, duration, etc.

OhioMeansJobs Center Services offered through Core Partner Programs

In addition to the services available in the OMJ centers described above which are authorized and funded by Title I of WIOA, the following related services are also offered through core partner programs. Each Workforce Development Board creates a Memorandum of Understanding (MOU) with these programs for the provision of these services as well as their financial contributions toward the operations of the OMJ centers.

- ✓ WIOA Title II authorizes the Adult Education and Literacy programs known as Aspire in Ohio and operated by the state. Services include education and testing for individuals in need of a High School Equivalency credential and English as a Second Language courses as well as other literacy programs. These services are available in the OMJ centers as well as other locations such as libraries and community-based organizations.

- ✓ WIOA Title III amended the Wagner-Peyser Act which provides employment services to jobseekers and businesses with a focus on the re-employment of unemployed workers. This program is operated by the state and WIOA requires these staff to be located in the OMJ centers. This close relationship with the state's employment services also provides the OMJ centers with strong connections to the state-run Unemployment Insurance system. The Boards receive information regarding unemployed claimants in the region so that a quick and pro-active approach is taken to contact them, inform them of the free services available and assist them in their reemployment.
- ✓ WIOA Title IV amended the Rehabilitation Act of 1973 and requires the state agency tasked to deliver these services for jobseekers with a disability (Ohio Office of Disabilities) to ensure they are also available in OMJ centers. Additionally, all of the OhioMeansJobs Centers comply with WIOA Section 188 and comply with the requirements of the Americans with Disabilities Act of 1990 in terms of physical and programmatic accessibility. The state requires a One-Stop certification process to be conducted by the Workforce Boards for the OMJ centers to ensure compliance with Section 188 and ADA.
- ✓ The federally-funded, county-operated Temporary Assistance for Needy Families (TANF) program provides access to its services at the OMJ centers, including cash assistance, child care, housing assistance, food stamps (SNAP), etc.
- ✓ The federally-operated Job Corps program is also authorized by WIOA Title I and is required to locate services for information, outreach and recruitment in the OMJ centers. This program serves economically-disadvantaged individuals ages 16 – 24 who have barriers to employment. There is one Job Corps center located in the region in the city of Cleveland.

OhioMeansJobs Center Services for Youth

WIOA services for youth are available at or through OMJ centers in the region. The priority is to serve out-of-school youth, and 75% of WIOA funds are required to be used for this cohort. Out-of-school youth are defined as 16 to 24 years of age, not attending any school, and meeting one or more of the following conditions: a school dropout; being within age of compulsory attendance but not having attended for at least the most recent complete school year calendar quarter; basic skills deficient; an English language learner; subject to the juvenile or adult justice system; homeless, runaway, in foster care or aged out of the foster care system; eligible for assistance under Section 477 of the Social Security Act, or in out-of-home placement; pregnant or parenting; an individual with a disability; low income person who requires additional assistance to enter or complete an educational program or to secure and hold employment. In-school youth must be aged 14-21, attending school, be low income, and meet one or more of the following conditions: Basic skills deficient; English language learner; an offender; homeless, runaway, in foster care or aged out of the foster care system; pregnant or parenting; an individual with a disability; person who requires additional assistance to enter or complete an educational program or to secure and hold employment. There is an emphasis on work-experience, with at least 20 percent of local WIOA Youth formula funds required to be used for work experiences, such as summer and year-round employment, pre-apprenticeship, on-the-job training, internships and job shadowing.

Services for youth include: career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, culminating with a good job along a career pathway or enrollment in post-secondary education.

Ohio created a new program for WIOA youth with the TANF program which became effective on July 1, 2016 called the Comprehensive Case Management and Employment Program (CCMEP). Ohio has developed a common application, initial assessment strategy and tools, and individual opportunity plan and case management system for WIOA youth and TANF programs,

through CCMEP. Ohio requires each county Department of Job and Family Services and each workforce development area to develop a county CCMEP plan that details how the two program funding sources and entities will coordinate, align services, focus on individualized case management and employment planning, address each individual's barriers to employment, and provide supportive services.

The County Executives and County Commissioners for each of the eight counties in the region were required to designate a lead agency for the operation of the CCMEP program. All counties except Lorain County have designated the county department of Job and Family Services as the lead agency. The Workforce Development Agency has been designated as the lead in Lorain County. Each of the region's Workforce Development Boards remain responsible for the oversight of the WIOA services and resources within the CCMEP program.

WIOA youth services in the region are also coordinated with special programs developed by the state of Ohio for this cohort. It developed an "OhioMeansJobs Readiness Seal" to provide a formal designation that students can earn on their High School diploma and transcript. This Seal indicates that the student has the personal strength, strong work ethic, and professional experience that businesses need. Another tool that was developed to aid in the delivery of services to youth is the "K-12 Portal" on OhioMeansJobs.com. This enables each individual student to create a virtual backpack which can be used by schools, OMJ centers and other service providers to capture data, store transcripts, individual development plans, progress toward goals, etc. for each student.

OhioMeansJobs Center Priority of Services

OMJ Centers provide "universal services" to anyone seeking employment and training assistance. However, funding for training services and other intensive services are finite and the following priorities are used for their investment:

- ✓ Veterans and eligible spouses receive priority of service consideration for all DOL-

funded job training programs, including WIOA programs. Further, representatives funded through Jobs for Veterans State Grants (JVSG), a required partner program under WIOA, are located in many OMJ Centers.

- ✓ Recipients of public assistance, other low-income individuals, or individuals who are basic skills deficient also receive priority for services provided with WIOA adult formula funds.

OMJ Accountability for Services Provided

The intake and case management system for services provided through programs carried out under WIOA by the local workforce system is state-operated, enables integrated case management and is technology-enabled. Participant data is entered into the state's Ohio Workforce Case Management Systems (OWCMS) which is used for client tracking, providing data on enrolled participants in the various programs, and outcomes for the individual participants. The state creates performance reports for the workforce development areas on a quarterly and annual basis which track each area's progress toward achieving their performance goals which are established annually through negotiations with the state. The state submits detailed reports regarding participants, services and performance to the U.S. Department of Labor annually which maintains the national WIOA data base for reports to Congress.

Ohio requires all participants of WIOA Title I employment and training, WIOA Title II Adult Basic and Literacy Education (ABLE), WIOA Title III Wagner-Peyser Act, WIOA Title IV vocational rehabilitation, Carl D. Perkins Career and Technical Education (Perkins) Act, and the Senior Community Service Employment Program (Title V of the Older Americans Act) to register in OhioMeansJobs.com to ensure consistency among programs, enhance job readiness and placement efforts, and support career planning. Temporary Assistance for Needy Families (TANF) recipients enrolled in the Comprehensive Case Management and Employment Program (CCMEP) and unemployment insurance claimants also register.

OMJ Center Locations in the NOW Region:

Medina County – WDA #2

OhioMeansJobs | Medina County (affiliate/satellite center)

72 Public Square, 1st Floor

Medina, OH 44256

(330) 723-9675

Summit County – WDA #2

OhioMeansJobs | Summit County (comprehensive center)

1040 East Tallmadge Ave.

Akron, OH 44310

(330) 633-1050

City of Cleveland / Cuyahoga County – WDA #3

OhioMeansJobs -Downtown Location (comprehensive center)

1910 Carnegie Ave.

Cleveland, OH 44115

(216) 777-8200

Ashtabula County – WDA #19

OhioMeansJobs | Ashtabula County (comprehensive center)

2247 Lake Avenue

Ashtabula, Ohio 44004

(440) 994-1234

Geauga County – WDA#19

OhioMeansJobs | Geauga County (affiliate/satellite center)

Auburn Career Center

12480 Ravenwood Dr.

Chardon, OH 44024

(440) 285-9141

(440) 285-1218 Fax

Portage County – WDA#19

OhioMeansJobs | Portage County (affiliate/satellite center)

253 Chestnut St.

Ravenna, OH 44266

(330) 296-2841

(330) 296-7805 Fax

Lake County – WDA#5

OhioMeansJobs | Lake County (comprehensive center)

Lake County Employment & Training Division

177 Main Street, Painesville, OH 44077

(440) 350-4000 Main

(440) 918-4000 Lake County West

(440) 428-4838 Lake County East

Lorain County – WDA#4

OhioMeansJobs | Lorain County (comprehensive center)

Main Office

42495 North Ridge Road

Elyria, OH 44035

(440) 324-5244

IV. WORKFORCE DEVELOPMENT STRATEGIES

The delivery of workforce development services within the region are done within the context of strategies to achieve the overall goals of the system:

1. To be business-led and to focus on in-demand occupations;
2. To prioritize those individuals who are most in need of services who have barriers to employment;

3. To operate within meaningful collaborations with core partner programs, secondary and post-secondary education providers as well as community organizations that provide complementary and support services to individual customers; and
4. To administer the services to achieve results for businesses and jobseekers, to be in compliance with all laws and regulations, to be transparent and accountable for these public resources, and to be innovative and agile to meet the changing needs of the labor market.

1. Business-led; Focused on In-Demand Jobs

As required by WIOA, all Workforce Development Boards in the region are chaired by a business executive and over 50% of the members represent key businesses in the areas. This builds-in regular input and oversight of the workforce system from local business representatives. As described above, each comprehensive OMJ center offers a wide range of business services that can be customized to meet the specific needs for skilled workers of businesses. Additionally, strategies are in-place and continuously improving toward this goal in the areas of:

- **Economic Development.** Strong collaborations have been created between the WDBs and numerous economic development entities throughout the region to make available OMJ centers' workforce services with economic development activities. In addition to these long-standing partnerships that are considered "best practices," there are some new initiatives to note.
 - **Amplification of OMJ Services Through "Ohio to Work" Pilot:** The State of Ohio's economic development entity is JobsOhio and it recently launched the Ohio to Work initiative to help employers find the workers they need and to ensure workers have the skills employers desire. OMJ is an essential partner in this pilot initiative. Ohio To Work enhances existing resources, designed to connect job seekers to career coaching and training services that help individuals transition into promising, long term careers with leading local employers in Manufacturing, Information Technology and Healthcare who have immediate openings. OMJ in collaboration with other local partners provide job seekers with access to life-changing, career resources. Amplified resources provided through this collaboration include:

- Personalized career coaching and career navigation support,
- Talent evaluation tools that help match an individual's skills to real job opportunities with local employers,
- Access to accelerated career training options,
- Virtual career fairs with employers who need help immediately.

While the Ohio to Work initiative was an original three-month pilot, this has been extended through calendar year 2022 due to the initial success. OMJ looks forward to continuing collaborating on this initiative with the goal of assisting 2,000 residents find employment and 500 residents successfully receiving in-demand career training.

- **Sector Partnerships.** Two regional economic development entities: TeamNEO which is the state of Ohio's regional entity, and the Greater Cleveland Partnership (GCP) which has business members across the northeast Ohio region and describes itself as the "largest metropolitan chamber of commerce in the nation," joined an effort with the Deaconess Foundation, the Cleveland Foundation, the Fund for our Economic Future, Cuyahoga County, the city of Cleveland, and the Cleveland-Cuyahoga County Workforce Development Board to create industry sector partnerships in Manufacturing, Healthcare and Information Technology. The partnerships have now been created and will have a regional impact. MAGNET (Manufacturing Advocacy and Growth Network) and GCP are developing the Manufacturing sector partnership; RITE {an industry-driven workforce alliance in IT) and GCP are developing the IT sector partnership; and Cuyahoga Community College and major hospitals are developing the Healthcare partnership. The funds to create these were provided, in part, by WIOA funds and targeted training in these industries are available through WIOA.

- **In-Demand Jobs.** WIOA requires services to be targeted to occupations that are in-demand and the state of Ohio has established goal for all OMJ centers that 85% of training resources must be dedicated to in-demand jobs. A challenge in northeast Ohio is to get the information out to educators and individuals regarding the opportunities that are available in our area for workers that have the skills for good-paying middle-skill jobs in our major industries (see discussion in section II of this plan). New efforts within recent years to compile and broadcast this important information are:

- **In-Demand Jobs Week.** In recent years, the state announced an annual In-Demand Job week to provide a focus for events to highlight the importance and availability of these jobs. All WDBs in the northeast region plan and conduct

events including job fairs, seminars, and other activities during this week to get information to jobseekers and educators/career counselors regarding these occupations.

- **American Graduate: Getting to Work.** The Corporation for Public Broadcasting funded three public television stations in Ohio to implement this project to create a series of videos targeted to young people to highlight career pathways in in-demand occupations that do not require a bachelor's degree. Ideastream in Cleveland is one of those stations and it created an Advisory Board to assist in the work to design and implement this initiative. WDB Directors from Cuyahoga and Lake counties served on this Board. These videos air on all PBS stations across the state of Ohio. Additionally, Ideastream has posted a rich collection of resources throughout northeast Ohio available to young people at its website Ideastream.com/americangraduate.
 - **Better Information on In-Demand Jobs and Skill Gaps.** As described in Section II of this plan, in recent years, new information has been developed regarding in-demand jobs in the region and the misalignment of the production of skilled workers with the jobs that are available. This information is excellent and actionable for all entities engaged in workforce development. TeamNEO published "Aligning Opportunities in Northeast Ohio, 2020 Report" with two additional publications on "Top In-Demand Careers in Northeast Ohio" and "Misaligned Opportunities; how Racial Inequities Influence the Skill Gaps in Northeast Ohio." The Federal Reserve Banks of Cleveland, Philadelphia and Atlanta have published their research on Opportunity Occupations which contain good information regarding this region.
2. **Priority Services to those Most in Need.** As described in Section III, services provided under the Adult and Youth programs through WIOA are focused on those who are low-income and have barriers to employment. This ensures that OMJ centers serve those most in need of assistance to prepare for and obtain a good job on a career path. However, as discussed in Section II, those who are most in need of workforce development services may face barriers and hurdles to accessing and taking advantage of those services. WDBs in this region address these impediments through a variety of strategies:
- **Access to Services.** WIOA creates a "one-stop career center" in the comprehensive OMJ centers by requiring that all WIOA services and services provided by the core partner programs as described in Section III are available in one location for ease of use and navigation by individuals. Those who have

difficulties in accessing these services in-person may be provided with bus tickets or other means of transportation to attend job preparation classes, etc. Also, OMJ centers offer services virtually and have increased the ability to provide them remotely during this past year. The OMJ center service delivery strategies across the region also includes taking the services directly to locations within the community, especially in poor neighborhoods, to improve access by local residents. These locations in northeast Ohio include libraries, city recreation centers, and community colleges.

- **Transitional Jobs.** As described in the section on training available under WIOA, several areas have adopted a strategy to provide transitional job assistance to job seekers with little or no work history and barriers to employment in order to develop skills and build a resume for permanent employment.
- **Transportation & Supportive Services.** The WDBs in the region have adopted policies to enable the provision of supportive services to individuals to enable them to participate in the activities created for their Individual Employment Plans by OMJ centers. These services are customized to the individual's needs and include assistance for child care, work equipment needs, stipends to help with the costs of participating in training, and, especially transportation issues. Resources are available to help workers get to the training and/or job locations in the form of bus tickets and other arrangements created for the workers and the businesses on a case-by-case basis. The WDBs have also worked with the Northeast Ohio Area Coordinating Agency (NOACA) which has produced an extensive analysis of public transportation routes.
- **Work with other Resource Providers in the Community.** The OMJ centers across the region also collaborate with other entities that provide services to specific populations to further assist individuals with barriers. These include programs that assist ex-offenders, those recovering from addiction, those with disabilities, those that help individuals access technology, those in need of remedial education, etc.

3. **Meaningful Collaborations.** As described in this plan, the delivery of workforce development services by OMJ centers requires the creation, maintenance and constant adaptation of collaborations between core partner programs, community service providers, and secondary and post-secondary education institutions. Each of the five local WDBs maintains a strong working relationship with its area's community college and they provide much of the training through ITAs. Northeast Ohio has a strong postsecondary educational presence that includes four community colleges: Cuyahoga Community

College (CCC); Lakeland Community College (LCC); Lorain County Community College (LCCC); and Stark State College (SSC). In addition, the region hosts several public universities and private colleges, including: Cleveland State University; the University of Akron; Kent State University; Case Western Reserve University; Baldwin Wallace University; Hiram College; Notre Dame College; John Carroll University; and Oberlin University.

Another critical element that the WDBs, the community colleges and the region's employers place great value on is work-based educational experiences. The value of work experience – connecting education to on-the-job experiences – cannot be overstated. At both the local and regional levels the workforce and higher education are working together with industry to expand work-based learning opportunities for students. In addition, the state is working with public and private colleges and universities, as well as employers, to embed work experiences (including co-ops and internships) for in-demand jobs into the curriculum of degree programs. Students, educators and employers may access OhioMeansJobs.com for work experience information and opportunities.

4. **Achieving Results, Innovation & Accountability.** The workforce development services and strategies provided through the WDBs in the region are aimed at achieving tangible results for individuals and businesses. In addition to service-delivery strategies, the WDBs also have strategies to move toward continuous improvement of services, to ensure quality and accountability of operations, to shift strategies when conditions in the region require change or new action, and to work on being a high-performing Board. In addition to the performance goals negotiated with the state for workforce services that was discussed previously, other performance-driven strategies have been implemented. For example, some WDBs have implemented performance-based contracting for training providers. Performance-based contracts hold training providers accountable for job placement. The providers (excepting public institutions) are paid at three milestones: 50 percent on enrollment; 25 percent when training is completed; and 25 percent when the job seeker is placed in a job

V. REGIONAL PLANNING AND PUBLIC COMMENT PROCESS

WIOA was the first federal workforce development law to require a regional plan in addition to local workforce plans. In 2016, after the Governor designated our eight counties as the northeast Ohio workforce region, the five Directors of the Workforce Development areas planned an extensive process to hire a contractor, conduct consultations in the region and produce the plan. The 2017 NOW plan reflects that year-long effort and is packed with information regarding workforce development services and strategies.

In our approach to update the regional plan in 2021, we determined that we needed to streamline the regional plan to make it more usable while ensuring that we refresh the data contained in the analysis of the labor market, recap the workforce development services and strategies we are pursuing and ensure compliance with the plan requirements of WIOA and the state of Ohio. Additionally, each workforce development area updated its local plan.

The five area Directors collaborated to hire a consultant to assist in development of the 2021 regional plan. The draft regional plan was circulated for review and comment to the members of the five Workforce Development Boards, the Chief Local Elected Officials and the core partner programs.

A draft of the NOW Regional Plan, which incorporated input gathered from the review and comment process, and all Local Plans were made available on [date] for public comment via a dedicated webpage and comment collection system. To ensure all comments were gathered and recorded, the NOW Regional Plan and all Local Plans were posted at one web address – [web address]. This page and its axillaries were live until [date]. All Areas provided links on their own websites to this page. From this page, the public had access to the plans via a link. Members of the workforce development community and the public were able to submit comments via a web-based comment solicitation form found at [address]. **COMMENTS WERE**

DUE BY [date/time]. The comments that were received along with our responses were submitted to the State of Ohio with the NOW and Local Plans.

Assurances

The following assurances are being provided by the local WDBs as required in WIOA Policy Letter 16-03 regarding regional planning:

- The local Workforce Development Boards within the planning region assure that they will establish fiscal control and fund accounting procedures to ensure the proper disbursement of, and accounting for all funds received through the Workforce Innovation and Opportunity Act.
- The local WDBs assure that they will keep records that are sufficient to permit the preparation of reports required by the Act and shall maintain such records, including standardized records for all individual participants, and submit such reports as the State may require.
- The local WDBs assure that they will collect and maintain data necessary to show compliance with the nondiscrimination provisions of the Act.
- The local WDBs assure that funds will be spent in accordance with the Workforce Innovation and Opportunity Act, regulations, written Department of Labor Guidance, written Ohio Department of Job and Family Services guidance, and all other applicable Federal and State laws.
- The local WDBs assure that veterans will be afforded employment and training activities authorized in the Jobs for Veterans Act and 20 C.F.R. Part 1010.
- The local WDBs assure that they will comply with any grant procedures prescribed by the Secretary which are necessary to enter into contracts for the use of funds under WIOA, but not limited to the following:
 - General Administrative Requirements – Uniform guidance at 2 C.F.R. Part 200 and 2 C.F.R. Part 2900.
 - Assurances and Certifications – SF424B – Assurances for Non-Construction Programs; 29 C.F.R. Part 31,32 – Nondiscrimination and Equal Opportunity Assurance (and Regulation); 29 C.F.R. Part 93 – Certification Regarding Lobbying (and Regulation); 29 C.F.R. Parts 94

and 95 – Drug Free Workplace and Debarment and Suspension; Certifications (and Regulations).

Signature Pages

The signature pages for the regional plan attests that all assurances have been met and that the regional plan and accompanying local plans represent the local workforce development boards' efforts to maximize resources available under Title I of the Workforce Innovation and Opportunity Act and to coordinate these resources with other State and Local programs in the planning region.

The effective date of the regional plan and the local plans will be July 1, 2021 and remain in effect through June 30, 2025, a period of four years.

These signatures further certify that the local workforce development boards in the planning region will operate the WIOA program in accordance with the regional plan and applicable Federal and State laws, regulations, policies, and rules.

Below are the signature pages for Areas #2, #3, #4, #5, and #19 respectively. Each Area's sign-off on the NOW Plan depicts a signatory line for the local WDB Chairperson, the local workforce area's Director or Executive Director, and the Chief Local Elected Official for the workforce area, with their typed name and position on the line below the signature.