

**THE SUMMIT AND MEDINA WORKFORCE AREA COUNCIL OF GOVERNMENTS
FOR OHIO LOCAL WORKFORCE AREA 2
RESOLUTION 2018-04**

A Resolution amending Section D, entitled “Purchasing Authorities,” of the Summit and Medina Workforce Area Council of Governments’ Acquisition and Procurement Policies, in order to align purchasing authorities with the recommendations made by the Summit/Medina Workforce Development Board’s Executive Committee.

WHEREAS, at its meeting held 3/7/2017, the Summit and Medina Workforce Area Council of Governments (the “SAMWA COG”) adopted Resolutions 2017-07 and 2017-08, adopting the Acquisition and Procurement Policies (the “Policies”) for Area 2 and establishing Purchasing Authorities for SAMWA COG’s Executive Director, the Summit/Medina Workforce Development Board’s (the “WDB”) Finance Committee, and the SAMWA COG Board, respectively;

WHEREAS, at its meeting held 1/17/2018, the WDB’s Executive Committee reviewed end-of-year expenses for Calendar Year 2017 and recommended amending the Purchasing Authorities of the Executive Director and the Finance Committee to increase these authorities;

WHEREAS, the SAMWA COG finds and determines, after review of all pertinent information, that it is necessary and in the best interest of Area 2 to amend Section D, entitled “Purchasing Authorities,” of the SAMWA COG’s Acquisition and Procurement Policies;

NOW, THEREFORE, BE IT RESOLVED, by the SAMWA COG that:

SECTION 1

The current policies in Section D of the SAMWA COG’s Acquisition and Procurement Policies are struck in their entirety and will be replaced by the following:

D. Purchasing Authority

1. WIOA Program Funds

- a. To ensure timely payment of invoices, the SAMWA COG’s Executive Director shall have the authority to sign and approve the following:
 - Invoices submitted by vendors and/or subrecipients providing of WIOA program services under current Agreements, up to the total amount awarded by those Agreements.
 - Invoices submitted by companies with current On-the-Job Training (OJT) Agreements, but not to exceed the maximums outlined in Area 2’s OJT Policy.
 - Invoices submitted by Workforce Inventory of Education and Training (WIET)-approved Education and/or Training Institutions receiving payments for current Individual Training Account vouchers.
- b. For new Agreements, including the renewal of existing Agreements, and expenses incurred outside of existing Area 2 budget period line items, the following cumulative annual purchasing authorities shall apply:

• Executive Director	\$0.00 to \$25,000.00
• Finance and/or Executive Committee	\$25,000.01 to \$50,000.00
• SAMWA COG	\$50,000.01 and above

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2. WIOA Administration Funds

- a. The following purchasing authority thresholds apply to any use of WIOA Administration Funds:
- Executive Director – authority to sign for purchases or agreements with annual cumulative expenses by vendor or provider of \$0.00 and up to \$25,000.00.
 - Finance and/or Executive Committee – authority to sign for purchases or agreements with annual cumulative expenses by vendor or provider of \$25,000.01 and up to \$50,000.00
 - SAMWA COG – authority to sign for purchases or agreements with annual cumulative expenses by vendor or provider in excess of \$50,000.01.

SECTION 2

These amendments shall take effect immediately upon the adoption of this Resolution.

Ayes: 2
Nays: 0
Abstain: 0
Absent: 0

ADOPTED, this 25th day of January, 2018.



Summit County Executive



Medina County Commissioner